

# RESALE DISCLOSURE SERVICES

## THIS IS NOT AN INVOICE

Please submit ALL requests online at [www.fsresidential.com](http://www.fsresidential.com).

Click on "Order Documents & Certificates" to be directed to our ordering site. If you do not have an account, click "Register Now" on the right side of the page to set up an account.

### Documents may be delivered via email, print, or CD

Printed or CD requests will be shipped via UPS at an additional charge.

Documents are non-returnable / non-refundable

### Services Available

Allow 6-10 business days (unless otherwise specified) for completion of all requests not submitted on a rush.

<b>Resale Statement of Account / Processing Fee</b>	\$430.00
3-5 Business Day Rush	\$ 65.00
1-2 Business Day Rush	\$132.00
Updated Statement Fee (within 30 days of original disclosure)	Free
Updated Statement Fee (after 30 days of original disclosure)	\$120.00

*All Statement of Account fees are to be remitted at closing. FirstService Residential will assess a \$75.00 cancellation fee for services rendered if the transfer is cancelled following document delivery. No fees are due if the transfer is cancelled prior to Statement delivery.*

<b>Refinance / Release of Lien Statement of Account</b>	\$167.00
3-5 Business Day Rush	\$ 65.00
1-2 Business Day Rush	\$132.00
Updated Refi Statement Fee (within 30 days of original disclosure)	Free
Updated Refi Statement Fee (after 30 days of original disclosure)	\$100.00

<b>Reverse Mortgage Account Verification</b>	\$167.00
3-5 Business Day Rush	\$ 65.00
1-2 Business Day Rush	\$132.00

<b>Financial Disclosure Statement</b>	\$150.00
3-5 Business Day Rush	\$ 65.00
1-2 Business Day Rush	\$132.00
Updated Financial Disclosure (within 90 days of original disclosure)	Free
Updated Financial Disclosure (after 90 days of original disclosure)	\$ 75.00

<b>Standardized / Uniform / Lender Mortgage Questionnaire</b>	\$232.00
3-5 Business Day Rush	\$ 65.00
1-2 Business Day Rush	\$132.00
Updated Mortgage Questionnaire (within 90 days of original disclosure)	\$100.00

<b>Bank Request</b>	Free
3-5 Business Day Rush	\$ 41.00
1-2 Business Day Rush	\$ 60.00

<b>Appraiser Request (3-5 Business Days)</b>	\$ 67.00
1-2 Business Day Rush	\$ 19.00

<b>Loan Estimate Questionnaire (1-2 Business Days)</b>	\$ 34.00
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### Additional fees that may apply:

Release of Lien Fee	\$165.00
Recording Administration Fee	\$125.00

### Association Documents Available

Additional fees are charged for the following documents when requested.

Articles of Incorporation	\$ 48.00
Association Polices	\$ 34.00
12 Months BOD Meeting Minutes (as available)	\$ 97.00
Budget Package	\$ 48.00
Bylaws	\$ 48.00
CC&Rs	\$ 55.00
Financial Audit	\$ 48.00
Insurance Declaration Page	\$ 48.00
Litigation Letter / Disclosure	\$ 48.00
Management Liability Certificate	\$ 48.00
Occupancy Report	\$ 41.00

**All Fee are per Association | Fees subject to change without notice**